



# Rhos-on-Sea Golf Club

## CONSTITUTION, RULES & BYE LAWS UPDATED FEBRUARY 2022

1. The name of the Club is "THE RHOS ON SEA GOLF CLUB."
2. The Club is a Members' Club.
3. The members of the Golf Club shall be such as have paid the requisite fees and subscriptions to Rhos-on-Sea Golf Club Ltd or who have been admitted as honorary members or temporary members in accordance with these Rules. The Rhos-on-Sea Golf Club Ltd is hereinafter referred to as the Company.
4. The Company will provide the Club with a Club-house and Golf Course and everything which in the opinion of the Company is necessary for carrying on the Club in accordance with this Constitution and these Rules, and will be solely responsible for all expenses connected therewith, and for the engagement and payment of all employees and for the sale of intoxicating liquor and all other matters involving expenditure of money. All entrance fees, subscriptions, and other payments by Members (except payments and money relating to the Club's golfing, general and social activities) shall be the property of the Company.
5. Every Member of the Club shall, subject to the Constitution, Rules and the Bye-laws for the time being in force during the period of his/her Membership, be entitled to use and enjoy in common with other Members of the Club. the Club-house and the furniture, fittings and other things therein provided by the Company for the use of the Club. but shall not by reason of his/her Membership, be under any financial liability to the Company except for payment of his/her annual subscription.

### **MEMBERS.**

6. Every new Member shall complete an application form with full name, address, telephone number and email address. Every new member will be welcomed by a Member of the General Committee, Ladies Committee or Senior Committee shortly after joining.
7. Each member of the Club shall belong to either the Gentlemen's Section or the Ladies' Section. The Gentlemen's Section shall include the Seniors (Males) and the Juniors (Males) and the Ladies' Section shall include the Seniors' (Females) and the Juniors (Females).
8. The Company may at its discretion admit honorary or life members to be full members of the Club.

### **COUNTRY MEMBERS**

9. The Company may admit persons who are already full members of a recognised Golf Club as Country Members providing that such persons reside over twenty-five miles from the Club-house and are not owners or tenants of any type of domestic accommodation within the administrative area of Conwy County Borough Council and who do not pay taxes to that Authority.

### **ENTRANCE FEES AND ANNUAL SUBSCRIPTIONS.**

10. Subscription for Members shall be such amounts as the Company shall from time to time determine.
11. Annual subscriptions shall be due and payable on the First Day of April and shall, on or before that day in each year, be paid to the Company or to the Account of the Company at their Bankers for the time being.
12. When a new Member has paid his/her first subscription he/she shall be a Member of the Club and entitled to all the privileges of his/her Membership Class, and shall be deemed to have agreed to be bound by these rules and Bye-Laws and

any additions made thereto or alterations thereof, made in accordance with these Rules, but shall acquire no proprietary right in the Club-house or any of the property of the Club or the Company.

13. The Company may, in its absolute discretion, at any time notify its intention of refusing to accept from any Member his/her annual or periodic subscription, and if such Member does not thereupon tender his/her resignation, then such Member's membership of the Club shall cease at the end of the last period in respect of which the Company accepted a subscription from such Member or, if later, at the expiry of seven days from the date of dispatch of the communication by the Company to such Member notifying its intention to refuse to accept his/her subscription.

#### **TEMPORARY SUSPENSION OF MEMBERSHIP.**

14. A Member absent abroad for the whole of any year (which shall be deemed to start on the first day of April) shall pay such nominal subscription as shall be agreed between the company and the Member, provided he/she shall have given to the Company previous notice in writing of his/her intention to be so absent. If a Member who has given notice under this Rule, shall return from abroad temporarily, the Company may admit such Member to all the privileges of Membership for such period as it thinks fit on payment of a proportionate part off the full annual subscription.

#### **SUBSCRIPTION IN ARREAR.**

15. If any Member's subscription is in arrear, the General Committee on behalf of the Company shall send him/her notice with a request for immediate payment, and if his/her subscription is not paid within fourteen days from the date of posting such notice, the Company may remove his/her name from the Register of Members, and he/she shall thereupon cease to be a Member and forfeit all rights of Membership, provided that the Company may at any time in its discretion restore him/her to Membership upon payment of all arrears of subscription then due. No Member whose subscription is in arrear shall be entitled to play for any prize.

#### **TEMPORARY MEMBERSHIP.**

16. Subject to any restrictions which may from time to time be imposed by the Company or the General or Ladies' Committees the following persons shall be deemed to be temporary members:

- 1) Persons paying the Company the appropriate green fee, temporary membership extending to the day or days applying to the green fee.
- 2) Open Competitions if the appropriate entry fee has been paid.

#### **RESIGNATION.**

17. A Member may resign his/her Membership at any time by giving to the Company notice in writing to that effect at least one calendar month before his/her annual subscription is payable for the ensuing year and in default of which he/she shall be liable for his/her subscription for the ensuing year. No resignation shall be accepted until all arrears due have been paid.

#### **CONDUCT OF MEMBERS**

18. Any member of the Club, either within or outside the Company's premises, whose conduct is such, in the opinion of the General or Ladies' Committees or the Company, be injurious to the character or interest of the Club or Company, or render that member to be unfit to associate with the members of the Club shall be dealt with in accordance with a Conduct Procedure as agreed between the General and Ladies' Committees and the Company. Such Conduct Procedure shall allow the accused member the opportunity to defend himself/herself against the alleged misconduct. If, following the Procedure, it is found that the member is guilty of the misconduct and the member has failed to justify or explain it satisfactorily, then following consultation with the Company, the member shall be called upon to resign and if the member does not resign, the member shall be expelled and shall forfeit all the privileges of membership and shall have no rights against Club or Company or any of its members.

#### **ANNUAL GENERAL MEETING**

19. An Annual General Meeting of the General Committee shall be held in or about the month of February (but no later than the 31st March) in each year on such date and at such time and place as the General Committee may appoint. Notice of this meeting shall be given to each full Member twenty-eight days before the meeting.

20. The business of the Annual General Meeting shall be:

- 1) To receive a financial statement from the General Committee Honorary Treasurer for the financial year ending 31<sup>st</sup> December of the previous year.
- 2) To receive a report of the Club's activities from the Honorary Secretary.
- 3) To receive reports from the Ladies Committee and Seniors Committee
- 4) President: To appoint, with the prior approval of the Company and all Committees, a President who, at their own option, but subject to Annual re-appointment, shall hold office for a period of up to three years on the expiry of which they may, with prior approval of the Company and all Committees be eligible for a further period.
- 5) To elect the Captain, Vice-Captain, Honorary Secretary and Honorary Treasurer to serve until the following Annual General Meeting.
- 6) To elect the Members of the General Committee to serve until the following Annual General Meeting. (In the event that there be more nominations for officials or Committee Members than the number of vacancies, the election shall be by ballot).
- 7) To receive updates on Policies & Procedures
- 8) To consider any other matter of which notice has been given to the Honorary Secretary not less than seven clear days before the date for which the meeting is convened.

21. Not less than twenty-one days before the Annual General Meeting the Honorary Secretary shall put up in the clubhouse a nomination sheet, on which shall be written the names of persons nominated by the full Members for the offices of President, Captain, Vice-Captain, Honorary Secretary, Honorary Treasurer, and Members of the General Committee. Each such candidate must be nominated by two Members of the Club, and the list of nominations shall be closed three clear days before the meeting.

22. At all Annual General Meetings of the General Committee every Life Member and every Full Member whose subscription is not in arrear shall be entitled to be present and to have one vote upon every question. In addition, the Chairman/Captain shall have a casting vote if required.

23. If the Captain or Vice-Captain is not present within five minutes after the time appointed for the commencement of any Annual General Meeting, the meeting shall elect a Chairman from amongst the Members present.

24. Voting at an Annual General Meeting shall be by show of hands or otherwise at the direction of the Chairman/Captain.

25. The quorum for any Annual General Meeting shall be ten Full Members present in person at the meeting.

26. The Chairman's decision as to the result of the voting on any question before an Annual General Meeting shall be final and an entry in the Minute Book signed by him within fourteen days of the holding of the meeting shall be conclusive of the terms of any resolution and of its having been passed.

#### **EXTRAORDINARY MEETING**

27. An Extraordinary Meeting of the General Committee shall be called by the Honorary Secretary. when directed by the General Committee, requested by the Company, or on receipt of a requisition signed by ten Full Male Members of the Club, stating the nature of the business to be transacted. At least seven days' notice shall be given to each Full Member of any such Extraordinary Meeting, and such notice shall state the date, time and place of the meeting, and shall specify the object of the meeting. The discussion at an Extraordinary Meeting shall be confined only to the business of which notice has been given.

#### **GENERAL COMMITTEE.**

28. The General Committee shall

- 1) exercise the powers given to it by these Rules and such other powers of management as it may from time to time undertake at the request of the Company and in particular shall be responsible for golfing and social matters.
- 2) consist of the President, Captain, Lady Captain, Vice-Captain, immediate Past Captain, Honorary Secretary, Honorary Treasurer, Senior's Chairman and up to ten Full Members, of which only two may be junior Members, elected at the Annual General Meeting who shall be called Elected Members. If two or more of the roles of President, Captain, Vice-Captain, immediate Past Captain, Honorary Secretary and Honorary Treasurer are to be held by any one person in any year, then a commensurate number of additional Elected Members may be appointed at any Annual General Meeting.
- 3) cause an account of all receipts and payments to be kept and shall at every, Annual General Meeting present a report and financial statement for the preceding year.

29. If a casual vacancy occurs by the death or resignation of an Elected Member the vacancy may be filled by another Member co-opted by a resolution of the General Committee who may also co-opt such Members to serve on the Committee or any sub-Committee as it may from time to time require.

30. The General Committee may appoint sub-committees from its own body and depute to them any of its powers and regulate their proceedings.

31. The General Committee may from time to time, subject to the approval of the Company and with the agreement of the Ladies' Section, make, vary and revoke bye-laws not inconsistent with these Rules for the regulation of the internal affairs and the conduct of its Members.

#### **GENERAL COMMITTEE OFFICIALS**

32. 1) The President: Only Members of the Club shall be eligible for nomination as President, and such Nominees shall normally be Past Captains of the Rhos-on-Sea Golf Club. This should not preclude the Nominations of other suitable Members who have served the Club in an outstanding manner.
- 2) The Captain: The Captain shall be Chairman of all meetings held by the General Committee, except when it is the wish of the Captain, the Chairman of any Sub-Committee, or Hon Secretary may be appointed at the direction of the General Committee. On the expiry of his year of office he shall be entitled to a seat on the General Committee for one year as immediate Past Captain.
- 3) Vice Captain: The Vice-Captain shall in all respects with regard to the business of the General Committee deputise in the absence of the Captain.
- 4) Honorary Secretary: The Honorary Secretary of the General Committee shall record the proceedings of the Section's Meetings and shall be responsible for the safe custody of the books and documents of the Club. They shall refer to the General Committee any suggestions or complaints made by members. They shall call all meetings of the General Committee and shall post all Nominations of Officials and General Committee members on the Notice Board in the clubhouse as required by these Rules.
- 5) Honorary Treasurer: The Honorary Treasurer shall receive all money due to the Men's Section and make all disbursements and shall cause to be kept such books of account as shall truthfully record the financial transactions of the Men's Section. He shall produce to the Annual General Meeting of the General Committee audited accounts of the previous year's business for the General Committee and shall report thereon.

#### **GENERAL COMMITTEE MEETINGS.**

33. General Committees shall meet at such times and at such places as they themselves shall arrange, preferably at the club-house, but any three Members thereof may at any time by notice in writing require the Honorary Secretary to call a meeting. Notice being given by them to each member of the Committee.

34. Every Member of a Committee shall have one vote. The Chairman shall also have a casting vote if required.

35. Four members shall be a quorum for any General Committee Meeting, except for any sub-Committee of the General Committee, when the General Committee shall fix the quorum.

#### **LADIES' ANNUAL GENERAL MEETINGS.**

36. An Annual General Meeting of the Ladies' Section shall be held in or about the month of February (but no later than the 31<sup>st</sup> March) in each year on such date and at such time and place as the Ladies' Section Committee may appoint. Notice of this meeting shall be given to each full female Member of the Ladies' Section, at twenty-eight days before the meeting.

37. The President (if a male) and Mr Captain to be invited to the Annual General Meeting.

38. The business of the Ladies' Section Annual General Meeting shall be:

- 1) To receive a Financial Statement from the Ladies' Section Honorary Treasurer for the financial year ending 31<sup>st</sup> December of the previous year.
- 2) To receive a report of the Ladies' Section activities from the Honorary Secretary
- 3) To elect the Ladies' Captain, and Ladies' Vice-Captain to serve until the following Annual General Meeting.
- 4) To elect annually the Ladies' Honorary Secretary and the Ladies' Competition/Handicap Secretary to serve for up to a maximum of four years in office. If, however, at the end of four years and no replacement is found, then they may be invited to serve for a further period of one year.

5) To elect the members of the Ladies' Section Committee, of whom two will retire in rotation each year with two new members being elected and the retiring members being ineligible for re-election for one year. (In the event that there be more nominations for officials or Committee members than the number of vacancies, the election shall be by ballot). Note, The Ladies' Immediate Past Captain shall be an ex-officio Member of the Ladies' Committee, having full voting rights.

6) To consider any other matter of which notice has been given to the Ladies' Secretary not less than five clear days before the date for which the meeting is convened.

39. Not less than twenty-one days before the Annual General Meeting the Ladies' Honorary Secretary shall put up in the clubhouse a nomination sheet, on which shall be written the names of persons nominated by the full female Members for the offices of Captain, Vice-Captain, Honorary Secretary, Honorary Treasurer and Honorary Competition Secretary and members of the Ladies' Section Committee. Each such candidate must be nominated by two full members of the Ladies' Section, and the list of nominations shall be closed three clear days before the meeting.

40. At all Annual General meetings of the Ladies' Section every Life Member and every Full female member whose subscription is not in arrear shall be entitled to be present and to give one vote and no more upon every question. In addition, the Chairman/Captain will have a casting vote.

41. If the Ladies' Captain or Vice-Captain is not present within five minutes after the time appointed for the commencement of any Ladies' Section Annual General Meeting, the meeting shall elect a Chairman from amongst the members present.

42. Voting at a Ladies' Section Annual General Meeting shall be by show of hands or otherwise at the direction of Chairman.

43. The quorum for any Ladies' Section Annual General Meeting shall be ten full female members present in person at the meeting.

44. The Chairman's decision as to the result of the voting on any question before a Ladies' Section Annual General Meeting shall be final and an entry in the Minute Book signed by her within fourteen days of the holding of the meeting shall be conclusive of the terms of any resolution and of its having been passed.

#### **EXTRAORDINARY MEETING**

45. An Extraordinary Meeting of the Ladies' Section shall be called by the Honorary Secretary when directed by the Ladies' Committee, requested by the Company, or on receipt of a requisition signed by ten Full Female Members of the Club, stating the nature of the business to be transacted. At least seven days' notice shall be given to each full female member of any such Extraordinary Meeting and such notice shall state the date, time and place of the meeting and shall specify the object of the meeting. The discussion at an Extraordinary Meeting shall be confined only to the business of which notice has been given.

#### **LADIES' SECTION COMMITTEE.**

46. The Ladies' Committee shall

1) exercise the powers given to it by these Rules and such other powers of management as it may from time to time undertake at the request of the Company and in particular shall be responsible for the Ladies' golfing and social matters.

2) consist of the President (if a lady), Captain, Vice-Captain, Honorary Secretary, Honorary Treasurer, Honorary Competition/Handicap Secretary and four full members, elected at the Ladies' Section Annual General Meeting who shall be called Elected Members. The Immediate Past Captain will be an ex-officio member of the Ladies' Committee and shall have full voting rights.

3) cause an account of all receipts and payments to be kept and shall at every Ladies' Section Annual General Meeting present a report and financial statement for the preceding year.

4) Prepare and submit a Report and Financial Statement to the Annual General Meeting of the General Committee

47. If a casual vacancy occurs by the death or resignation of an Elected Member the vacancy may be filled by another full lady member co-opted by a resolution of the Ladies' Committee who may also co-opt such members to serve on the Committee or any sub-committee as it may from time to time require.

48. The Ladies' Committee may appoint sub-committees from its own body and depute to them any of its powers and regulate their proceedings.

49. The Ladies' Committee may from time to time, subject to the approval of the Company, make, vary and revoke bye-laws not inconsistent with these Rules for the regulation of the internal affairs of the Ladies' Section and the conduct of its members.

#### **LADIES SECTION OFFICIALS**

50. 1) The President: Only members of the Club shall be eligible for nomination as President, and such nominees shall normally be Past Captains of the Rhos-on-Sea Golf Club. This should not preclude the nominations of other suitable members who have served the Club in an outstanding manner.
- 2) The Captain: The Captain shall be Chairman of meetings held by the Ladies' Section Committees, except when it is the wish of the Captain, the Chairman of any sub-committee may be appointed at the direction of the Ladies' Committee. On the expiry of her year of office she shall be entitled to a seat on the Ladies' Committee for one year as Immediate Past Captain.
- 3) Vice-Captain: The Vice-Captain shall in all respects with regard to the business of the Ladies' Section deputise in the absence of the Captain.
- 4) Honorary Secretary: The Honorary Secretary of the Ladies' Section shall record the proceedings of the Section's Meetings and she shall be responsible for the safe custody of the books and documents of the Club. She shall refer to the Ladies' Committee any suggestions or complaints made by members. She shall call all Meetings of the Ladies' Section and Ladies' Committee and shall post all nominations of officials and committee members on the notice board in the clubhouse as required by these Rules.
- 5) Honorary Treasurer: The Ladies' Section Honorary Treasurer shall receive all money due to the Club and make all disbursements and shall cause to be kept such books of account as shall truthfully record the financial transactions of the Club. She shall produce to the Annual General Meeting of the Ladies' Section and Annual General Meeting of the General Committee audited accounts of the previous year's business for the Ladies Committee and shall report thereon.

#### **MEETINGS OF THE LADIES COMMITTEE**

51. Ladies' Committees shall meet at such times and at such places as they themselves shall arrange, preferably at the clubhouse, but any three members thereof may at any time by notice in writing require the Honorary Secretary to call a meeting, notice being given by her to each member of the Committee.

52. Every Member of a Committee shall have one vote. The Chairman shall also have a casting vote if required.

53. Four members shall be quorum for any Committee Meeting, except for any sub-Committee of the Ladies' Committee, when the Ladies' Committee shall fix the quorum.

#### **MIXED SOCIAL EVENTS**

54. All mixed social events shall be referred to a Social sub-Committee, consisting of two members of the General Committee and two members of the Ladies' Committee. The Social sub-Committee shall liaise with the Manager or Managers of the catering and residential Dormy House and, for this purpose, an invitation will be extended to the Dormy House management to attend each meeting.

#### **MANAGEMENT.**

55. The entire management of the Club (except as otherwise provided by these rules) shall be vested in the Company. The Company shall be entitled to close the course and/or the club-house to members for such periods as may be considered essential. No competitions, Matches or Social or other special events shall be fixed by the Club without the previous approval of the Company.

#### **NOTICES.**

56. All notices required by the Constitution, Rules & Bye-laws to be given to Members at the last address/email which he/she has furnished to the Company, or may be handed to the Member by a member of the General Committee or a member of the Ladies' Committee, and such notice shall be deemed to have been given on that day. Any notice to be

given to the Company may be given by pre-paid letter addressed to or left at the office of the Company situated at the club-house.

#### **INTERPRETATION.**

57. For the purpose of these Rules the expression 'Full Members' shall mean all Honorary, Life and Full-subscription paying members, Junior subscription paying members, Directors of the Company and all employees of the Company. Any disputes as to interpretation of these Rules and Bye-Laws shall be settled by consultation between the Company and the General and Ladies' Committees of the Club.

#### **RULES OF THE GAME.**

58. The Rules of the Royal and Ancient Golf Club of St. Andrews shall be applicable in all match and stroke play competitions.

59. The General and Ladies Committees may, with the approval of the Company, make local Rules and Bye-laws and where such Local Rules and Bye-laws differ from the Royal and Ancient Golf Club of St. Andrews Rules the local Rules and Bye-laws shall prevail.

#### **ALTERATION.**

61. Any alteration or addition to these Rules shall be made by agreement between the Company and the General and Ladies' Committees of the Club and notice of any such alteration or addition so agreed shall be forthwith posted on the Notice Board in the club-house, by the General and Ladies' Honorary Secretaries for a period of fourteen days.

### **BYE- LAWS**

1. Unless authorised by the Rules no notice written or otherwise shall be posted in the club-house without the authority of the Company.
2. No Member shall take away, injure or destroy any article being the property of the Company, or Club.
3. A list of Members and non-playing Members shall be maintained by the Company and shall be open to inspection by the General and Ladies' Honorary Secretaries of the Club at any reasonable hour.
4. No dogs shall be brought on to the course or into the club-house on any account except as guide dogs for blind people.
5. Illegal games of chance are not permitted anywhere on the premises.
6. The club rooms shall be open daily at the discretion of the Company or such other hours as the Company and General' and Ladies' Committees may agree.
7. The bar shall be open daily for the sale of intoxicating liquors during the General Licensing hours of the district.
8. Members shall at all times appear suitably attired on the course and in the club-house.
9. Members must not direct any complaint or suggestion to any of the Company's employees, the Club Professional, green fee payer, hotel resident or member of a day party. All complaints and suggestions must be directed through the General or Ladies' Honorary Secretaries who will investigate such matters and discuss them with the Company or the General or Ladies' Committees. The Company reserves the right to deal with such complaints and in such manner as it deems appropriate.